

## Physical Environment Committee Minutes

**August 13, 2013**  
**8:15am – 9:15am**  
**Lincoln Building Conference Room**

MEETING CALLED BY	Ted Curtis & Harvey Sterns – Co-Conveners
TYPE OF MEETING	UC Committee
FACILITATORS	Harvey Sterns – Co-Convener
NOTES SUBMITTED BY:	Shelly Keller
ABSENT	Ted Curtis – Co-Convener Garrett Dowd USG – Vacant Position
ATTENDEES	Mark Dvorak Ann Hassenpflug – Vice Chair Julie Hykes Shelly Keller - Secretary Chuck Kunsman Denise Montanari Ralph Morrone Elizabeth Reilly Harvey Sterns – Co-Convener Shawn Stevens William Thelin
INVITED GUESTS	Tom Baker Stephen Myers

Agenda topics

### MINUTE APPROVAL

DISCUSSION	Approval of the 8/13/13minutes was requested.
CONCLUSIONS	Julie made a motion to accept the minutes as presented. Chuck seconded the motion and all were in favor.

## MEETING ITEMS

### General Discussion

- It was decided elections for this committee will be held the next time the committee convenes.
- The next meeting will be September 17th from 8:15am - 9:15am.
- Harvey stated it was interesting to see the media spotlights of UA good and bad and the non-traditional student issue. This week's column in the ABJ (Akron Beacon Journal) was hard.
- Julie received an email from VP of student govt. concern when flood and tornado warnings went off they were after the fact. Chuck advised he knew that some people were notified of the tornado ASAP and others never got them. For about a half an hour there was confusion as to what was going on, action to be taken etc. The all channels on walkie talkies didn't happen and sirens weren't heard. Harvey stated that info needs to get out. Ralph advised there is an EOG (Emergency Operations Group) here at UA that meets and they will get involved, this should be in their realm. There was a meeting to discuss this. There was a disconnect in communications when the tornado occurred. Ralph will send a notice to the EOG on the committee's behalf and he will ask them to respond.
- Topic for next mtg is to discuss the priorities/topics for the upcoming year.
- Harvey advised that approvals may come from this committee again one day. Bylaws of the faculty senate were changed. With the new structure of University Council we will have to work hard to show we are working on the academic side. Hoping we are in compliance. Ralph mentioned the space allocation is interesting and asked Harvey if he is kept up to date? Harvey explained he is. Harvey advised we should document what we have done to improve campus. We need the physical appearance to match our academic success.
- It was asked to add the renovation of Zook to the agenda of the next meeting.
- Chuck asked what will happen in each building, behind the scenes work when things are replaced. Lights are more noticeable. McDowell wanted to throw money there but there is not a lot of savings. New control schemes there. Control sequences will be improved. Faucets, light sensors that operate with occupancy.

### Tom Baker & Stephen Myers

#### Capital Planning and Facilities Management

- See attached power point. (ATTACHMENT Cap Plan Presentation 2013-08-12)

### Wrap Up:

- Chuck made a motion to adjourn the meeting and Bill seconded the motion.